

ST GEORGES SURGERY

FREEDOM OF INFORMATION ACT

The Freedom of Information Act entitles anybody to ask a public authority in England, Wales or Northern Ireland, including government departments, for any recorded information that they keep.

Asking for Information

It is preferable that you make your request in writing by letter or email to the address below.

Declining a Request

We will provide the information unless there is a good reason for not doing so. This, for example could be if your request relates to the personal details of another person. If we decline the request, we will set out why. We can be asked to reconsider our decision. If the request is still declined there is a right to apply directly to the Information Commissioners Office for a decision.

The Cost of Providing the Information

A lot of information may be supplied free of charge. However, sometimes we may have to charge a fee, either to cover administration costs, or to pay photocopying or postage costs, or because of the expense involved in finding and supplying the information.

Requests should be made to:

enquiries.w91030@wales.nhs.uk